



## **Permanent, Full Time Lifeguard**

### **Job Description**

Stonyhurst Sports Centre is situated in the grounds of Stonyhurst College in the heart of the Ribble Valley and offers a wide range of sports and state-of-the art facilities to both pupils and members.

The Stonyhurst Sports Centre first opened its doors as a 25 metre, six lane swimming pool over 30 years ago. Since then, it has grown considerably to include an all-weather pitch, world-class tennis dome, multifunctional gym, and fitness studio. Beyond the facilities, we also offer individual and group swimming lessons, lifeguard courses, sports courses, fitness classes and facility hire.

We are looking for a passionate, enthusiastic, and organised lifeguard to join our dedicated team. Your primary role will be to undertake lifeguard duties in line with the normal operating procedure and ensure high levels of supervision are maintained at all times

### **Main Duties:**

- Promote the safeguarding and welfare of all members, students and visitors
- To undertake lifeguard duties in line with the normal operating procedure and ensure high levels of supervision are maintained at all times
- To be aware of and abide by the Pool Safety Operating Procedure, which contains the Normal Operating Procedure and Emergency Action Plan
- Undertake cleaning duties as specified in the daily cleaning rota and to a high standard, being proactive in maintaining a high level of cleanliness throughout the facility
- Undertake duties on reception as required, including taking bookings, payments, cash reconciliation and customer queries
- Assist with daily administrative tasks as required and directed by the Management Team
- To be responsible for ensuring customer use of the pool's facilities is consistent with the pool's admission policy
- To be aware of all emergency and critical incident procedures, logging and reporting any incidents occurring on shift
- To supervise holiday clubs/camps and maintain a presence in the Fitness Suite as required and directed by the Management Team
- Work with the Management Team and other staff to ensure the smooth running of the facility
- Maintain excellent levels of customer service and be available, when required, to speak to pupils, staff and members regarding the facility
- Maintain and deliver the highest levels of safety, cleanliness, and maintenance standards

You may be required to undertake any other duties including Health & Safety and compliance within your capabilities and as maybe reasonably required.

This job description illustrates the main responsibilities of the job and is not intended to be exhaustive.

## **Person Specification**

### **Skills/Experience:**

#### **Essential**

- National Pool Lifeguard Status
- Excellent communication and customer service skills
- Enthusiastic and positive attitude
- Flexibility to work weekdays, evenings and weekends
- Ability to work as part of a team but also on own initiative
- Maintaining a high level of personal presentation, including wearing the appropriate uniform at all times

#### **Desirable**

- Educated to GCSE standard or equivalent qualification/experience
- First Aid Qualification or a willingness to undertake one
- Comfortable with the use of ICT
- An interest in getting involved in the wider Sports Facilities provision on campus
- A willingness to respond positively to the changing operational needs of the facility

We are looking for a professional, passionate, friendly and organised individual with excellent communication, administration and customer service skills.

You can look forward to a genuinely rewarding, interesting and varied role within a unique setting, as well as excellent training and development at every stage of your career. We are also committed to promoting from within whenever we can, giving you the chance to build a great future here.

**This is a permanent, full-time post, 37.5 hours per week working 5 days over 7 including evenings and weekends.**

**Salary starting from £19,500 per annum dependant on experience and expertise.**

**The closing date for this role is Friday 28<sup>th</sup> October 2022**

***Stonyhurst is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.***