



STONYHURST

CAREERS PROGRAMME
CALENDAR OF KEY EVENTS
FIGURES TO RHETORIC

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CAREERS EDUCATION, ADVICE, INFORMATION AND GUIDANCE (CEAIG)

Stonyhurst provides a comprehensive programme of CEAIG, which begins at Figures in St Mary's Hall and continues during the College from Lower Grammar through into Rhetoric.

We have ambitious plans for our students and make use of our contacts with Further & Higher Education institutions, our local enterprise adviser, parents and OS network to deliver a thriving, supportive and beneficial programme. Use is made of online platforms including the PSCH 'Jigsaw' platform, the 'Start' online careers platform, Stonyhurst Link (to contact OS professionals worldwide) and of external agencies such as MyFutureChoice (for the MyCareerChoice & MyAptitude programmes with Syntax) and ASK (for apprenticeship support).

The strategic planning of CEAIG within the school is developed in line with the '8 Gatsby Benchmarks of Good Career Guidance' found within the DfE Careers Statutory Guidance document (2018)

All CEAIG provided is presented in an impartial way and shows no bias to any particular route of study, course or career option.

FIGURES

CHRISTMAS TERM

- Through the use of the Jigsaw online PSCE platform students complete the first of their lessons in the 'Dreams and Goals' careers education module. This lesson focuses on setting career goals and planning how to achieve them successfully.

EASTER TERM

- Career education in PSCE lessons continues. The remaining 5 lessons in the 'Dreams and Goals' module continue and students focus on: their skills and how they relate to employment in future, overcoming challenges to achieve career goals and making responsible choices to help turn career goals into reality.

SUMMER TERM

- CareersFest morning: Career Carousel event. Students attend a series of Talks across a variety of careers areas over the course of a few hours delivered by parents, colleagues and OS.

Please note: The Careers Department operates an 'open door' policy where any student can 'drop in' and ask for advice. Alternatively, an individual appointment can be made on request.

RUDIMENTS

CHRISTMAS TERM

- Through the use of the Jigsaw online PSCE platform students begin to complete the second year of the 'Dreams and Goals' careers education module. Lesson 1 begins in the Christmas term and focuses on identifying careers of interest and learning about the skills required. Students link their short term and long-term goals to developing such skills.

EASTER TERM

- Careers education in PSCE lessons continues. The remaining 5 lessons in the 'Dreams and Goals' module focus on how students' career choices affect their future lifestyle.
- Transition to College assembly: Students and Parents attend a subject choice assembly delivered by the Careers Leader to inform them about the variety of subject options in College and how subjects link to future careers.

SUMMER TERM

- Careers event involving Rudiments and the Rhetoric IBCP group. RH students discuss careers education throughout College and future options with their younger peers.

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LOWER GRAMMAR

CHRISTMAS TERM

- Careers Education assembly to introduce the programme for the year. Students are encouraged to follow the careers department on twitter and look through the detailed careers education section of the school website.

EASTER TERM / START OF SUMMER TERM

- Career education PSCHÉ presentations on GCSE subject choice, alternative routes post-GCSEs, Higher & Further Education, the world of work and apprenticeships.
- Lower Grammarians are set up with their 'Start' account and are encouraged to make use of the year 9 career resources available to them, particularly their 'start locker'.
- Careers Advisor and tutors work with students on employability skills/soft skills through the 'Start' online platform and the 'LG So Many Options' workbook.

SUMMER TERM

- Career education PSCHÉ presentations to Lower Grammar continue.
- Careers Education briefing at Lower Grammar parents' weekend. Subject teacher and tutor interviews inform GCSE subject choice.

LOWER GRAMMARIANS INVITED TO ONGOING CAREERS EVENTS RELEVANT TO THEIR AGE.

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GRAMMAR

CHRISTMAS TERM

- Careers Education assembly to introduce the programme for the year. Students encouraged to follow the careers department on twitter and look through the detailed careers education section of the school website.

EASTER TERM

- Tutor group and individual appointments available with a member of the careers department
- Careers education presentations to students within the 'Living in a Wider world' PSCE module.

SUMMER TERM

- Continued Careers department presentations within the PSCE programme which focus on CV creation and interview skills (StartProfile, Canva and Class notebook used).
- Group work during tutor time to talk about employability skills recognition, personal development and gender stereotyping within careers.
- Up to date resources provided on the Start platform and within the GR workbook 'CV and Interview Workbook'.
- Individual mock interview with a member of the Careers Department/Parent to discuss CV
- Careers Education briefing at Grammar Parents' Weekend. Subject teacher and tutor interviews inform Higher Line subject choice.
- Tutors visit careers department with their tutor group

GRAMMARIANS INVITED TO ONGOING CAREERS EVENTS RELEVANT TO THEIR AGE.

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SYNTAX

CHRISTMAS TERM

- Careers Education assembly to introduce the programme for the year.
- Syntaxians receive email invites to careers events. Students encouraged to follow the careers department on twitter and look through the detailed careers education section of the school website.
- Higher Line Open Evening for Parents. Advice and information on subjects and courses in Higher Line and beyond
- Presentations to Syntax on A Level and IB options and courses
- Syntaxians undertake the online careers questionnaire 'MyCareerChoice' and 'MyAptitude' tests, produced by the MyFutureChoice external organisation, to inform their Higher Line choices and future career.

EASTER TERM

- Syntaxians receive their individual MyFutureChoice results and attend careers assemblies where they are guided through online result reflection activities.
- Syntaxians attend MyFutureChoice individual feedback interviews conducted by Careers department staff to help them make informed Higher Line decisions.
- Submission of subject choices for Higher Line
- Discuss alternative pathways beyond Stonyhurst College
- Careers Education briefing at Syntax parents' weekend. Subject teacher and tutor meetings inform Higher Line course and subject options.

SUMMER TERM

- Alternative pathways to Higher line discussed (including apprenticeships and employment) during PSCE Careers Education assembly; help available to update CV and application letters for Summer work experience.
- Syntax tutors visit careers department with their tutor group
- Rolling programme: *Start Profile* - a free digital careers platform, offering careers guidance to students along with comprehensive, up-to-date career information

SYNTAXIANS INVITED TO ONGOING CAREERS EVENTS RELEVANT TO THEIR AGE.

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POETRY

CHRISTMAS TERM

Students settle into the school routine of the demands of studying A Level/IB within Higher Line.

- Poets receive regular email updates on upcoming career events and work experience opportunities.
- Pupils encouraged to follow the careers department on twitter and look through the detailed careers education section of the school website.
- Initial introductory presentations on the university application process and careers service and a re-introduction to 'Start', particularly for new students.
- Scholastic Aptitude Test (SAT) preparation for students applying to US universities
- Oxbridge, Medsoc, Lawsoc and Apprenticeships meetings commence for those interested in pursuing medicine, law or an apprenticeship (comprehensive programme produced separately)
- Presentation on apprenticeships. Students complete the apprenticeship module on the 'Start' platform.
- Tutors visit the careers department with their tutees. Tutor groups introduced to careers resources available in College.
- New students who were not in Stonyhurst in Syntax (when they completed the MyFutureChoice interest test) complete the 'Start' interest test.

EASTER TERM

- Careers Education presentations during HOP/PSCHE assemblies (UCAS explanations, a Rhetorician's view, researching universities, application process)
- Inhouse lunchtime career sessions on applying to international universities including USA & Canada, European countries, Asia and Australia and New Zealand.
- Whole year group visit to Lancaster University where students are briefed on 'Choosing Courses and Universities' and the UCAS process. They also have the opportunity to visit a variety of departments within the university and attend lectures in their area of interest (Half-day trip).
- Help with work experience applications
- Guest speakers from universities/ Career professionals deliver Talks throughout the term.
- Poets encouraged to attend university open days (physically or virtually)
- Poetry parents' weekend, subject and tutor meetings plus presentation on '*Life beyond Stonyhurst*'. Careers staff available
- Oxbridge, Medsoc, Lawsoc and Apprenticeship meetings continue (comprehensive programme produced separately)

SUMMER TERM

- External guest speakers from universities/ Career Professionals continue throughout the Summer term.
- 'UniFest' day for university application preparation to include UCAS registration workshops and a presentation on UCAS personal statements from external and internal speakers
- UCAS lunchtime registration workshops offered regularly from mid-June to the end of term
- Cover letter and CV preparation for employment/work experience
- Poets continue to work through the year 12 resources on 'Start' during tutor time.

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RHETORIC

CHRISTMAS TERM

- Lunchtime UCAS registration workshops
- Pupils encouraged to follow the careers department on twitter and look through the detailed careers education section of the school website.
- Processing of university applications to USA & Canada, China, Japan, UK, certain European countries (early application to Netherlands, Finland and Sweden)
- Regular Oxbridge, Lawsoc and Medsoc meetings continue (include interview preparation)
- Open access to the careers department for all. Appointments can be made by email
- Tutor groups attend careers department to finalise all university applications
- Rhetoric parents' weekend, subject and tutor meeting plus presentation on the university application process and other careers options
- Meeting between the IBCP class and Rudiments to discuss careers education throughout College and future options.

EASTER TERM

- Completion of applications for apprenticeships, employment, GAP years etc.
- Practice interviews continue for Rhetoricians offered an interview.
- Completion of international university applications to most other European countries
- Open access at all times to pupils for one-to-one assistance in application follow up.
- Assistance with writing a CV and covering letter available on a one-to-one basis via appointment
- Assistance with applications for student accommodation and applications for student finance
- PSCH presentations to year group on '*Making Choices*' (including responding to offers, UCAS Extra, deferring places, Clearing and Adjustment) '*Student Finance*', '*Adjusting to University*'

SUMMER TERM

- Results day support available and ongoing advice on university confirmation, Clearing and Adjustment and reapplications

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STONYHURST COLLEGE CAREERS AND HIGHER EDUCATION STAFF INCLUDE:

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