



STONYHURST

AMDG

Medical Policy

The medical care of the pupils is looked after by a team of fully qualified nurses, providing 24-hour care. During the evening a Health Care Assistant (HCA) works with the Nurse.

The Medical Officers are Dr Susie Owen and Dr Ian Ibbotson, Castle Medical Practice, Railway View Road, Clitheroe, Lancashire BB7 2DG (01200 413535)

The Medical Officers visit Stonyhurst regularly to see pupils registered with the school Medical Services. Day pupils registered for medical services elsewhere can consult the school doctors, free of charge, for urgent problems that arise at Stonyhurst or where time constraints make it difficult to consult their own doctor. The school doctor will communicate the outcome and recommendations of any such consultation to parents by letter. The school doctors will not be able to prescribe medications for day pupils who are not registered with them. Parents of day pupils who are unwell will be expected to collect them at their earliest convenience. Day pupils will be unable to remain in the Health Centre overnight. Support in this matter will help to minimize the spread of infection throughout the school community.

The Nursing staff are: Mrs L Hindle (Senior Nurse), Mrs G Kellett, Mrs A Bell, Mrs I Haigh and Mrs Ashley Salter. The HCA are Deborah Chadwick and Emma Metcalfe. Communications about medical matters should be made with the Health Centre (01254 827100), or through the school switchboard. Nursing staff are on call 24 hours a day.

The school Doctor will see any pupil on request from the pupil himself or herself and/or parents. The Doctor will see pupils who have specific medical needs and who are to be registered with the school doctor within the first term of Stonyhurst.

The New Pupil Medical History Form should be returned as soon as possible to the Health Centre prior to the start of the September Term. This will enable the staff to offer specific medical care to pupils, to inform staff of any medical concerns where necessary and to offer routine vaccinations as per the national immunisation schedule. Stonyhurst can arrange for vaccinations prior to foreign travel, advanced warning should be given to the Health Centre. International certificates of vaccination should be given to the Health Centre Staff, and then the appropriate Playroom Master/ Girls' Housemistress will retain them.

EHIC cards are now required for all European visits. It is the responsibility of the Parent or Guardian to ensure that their child is provided with this in the event of a school trip. Please see www.doh.gov.uk/travellers for online application

Registration with the School Medical Officer

The school Medical Service will provide medical services encompassed by the National Health Service free of charge. Any other items or services are charged to parents' accounts. It is expected that every boarder and weekly boarder will register with the school Medical Officer and parents/guardians are asked to forward the pupil's NHS card to the Health Centre with their Medical History Form. In accordance with the National Boarding Standards, the school requires an annual consent/medical update form from parents. These will be sent out at the end of the summer term and should be returned to the Health Centre for the start of the September term.

The school Medical Officers visit Stonyhurst regularly to see pupils registered with the school Medical Services. If they so wish, it is possible for female pupils to consult a female doctor, Dr Susie Owen, who works in partnership with the school Medical Officers. Such an appointment can be arranged via the Health Centre.

Any concerns that pupils and/or parents have, can be made known to the Health Centre. This may include hearing and vision. Appropriate investigations can then be made.

Parents or UK guardians will be informed whenever a pupil is admitted to the school Health Centre for more than 24 hours.

Confidentiality Policy

Pupils are able to consent to medical or nursing treatment if they are deemed "competent", regardless of age. The school Health Centre will try and pre-warn parents when year groups are due routine vaccinations, and will liaise with parents about vaccinations as far as possible. Children under 16 years may give consent for themselves provided that they are mature enough to understand fully what is involved.

A parent may not want their child to have a particular treatment or intervention but if a child does have the maturity to understand what is involved and asks for it, the law does allow health care professionals to provide treatment or care they believe is appropriate. The Nursing staff will always try to persuade children to keep their parents informed, but they must respect the wishes of a child who refuses to share information. Sometimes children who are able to take their own decisions refuse treatment (vaccination), which their parents wish them to have. In spite of that, health care professionals can legally overrule them and go ahead with the treatment if a parent has given consent. In order to avoid this happening, we would encourage parents and children to discuss each other's wishes.

All medical information is confidential but the Health Centre may deem it appropriate to pass relevant information to Playroom/House staff and specific departments to ensure each pupil's safekeeping. A medical information pack will be sent to Playroom/House staff at the beginning of the academic year.

The normal rules of medical confidentiality are observed within the Health Centre. Pupils' medical records are stored at Stonyhurst in locked cabinets and only doctors and school nurses have access to these records. In accordance with the school doctor's and nurse's professional obligations, medical information about pupils, regardless of their

age, will remain confidential. However, in providing medical and nursing care for a pupil, it is recognised that on occasions the doctor and nurse may liaise with the Headmaster, Playroom staff and parents or guardians and that information, ideally with the patient's consent, will be passed on if necessary. The doctors and nurses will respect the pupil's confidence in all matters except on very rare occasions when, having failed to gain the pupil's consent, it is considered essential in the pupil's best interest, or necessary for the protection of the wider school community, to breach confidence and pass information to a relevant person or wider school body. The pupil and/or their parent or guardian must be informed if this is about to happen.

Off-site visits for Medical Treatment

All pupils in Lower Grammar (Year 9), Grammar (Year 10) and Syntax (Year 11) who need to receive either initial or follow-up treatment outside the Stonyhurst Health Centre will be accompanied on any such visit by an adult. The cost of any taxi for such a visit has to be borne by the pupil's family.

Pupils in the 6th Form (Poetry and Rhetoric) do not have to be escorted and if taxis are used then these will be charged to the pupil's account.

Visits to dentists and opticians do not always require adult accompaniment. This is at the discretion of the nurse. Where taxis have to be used, these are chargeable to pupil's account.

Parents should inform the Health Centre by letter if their child has been ill during the holidays; has a condition that restricts physical activity, has received any injections or is returning to school whilst taking any medication. This will enable the Health Centre to provide continuity of care.

Parents of day pupils are reminded of the importance of telephoning the school by 8.20am at the latest if their son or daughter will be absent from school for any reason and this must be followed by a letter of explanation. Parents of day pupils who are unwell during the school day, will be asked to collect their child as soon as is reasonably possible. If a pupil cannot take part in games, a letter should be handed in to the Health Centre/Registration before 8.20am. SMH parents should contact the Games staff directly to inform them about their child's games status.

The Sick Boarder

Boarders can be reassured of open access to the Health Centre 24 hours a day, 7 days a week during term time.

Playroom and house staff, are able to contact the Health Centre staff via landline and a two-way radio/emergency pager.

If a pupil becomes unwell during a lesson and is sent to the Health Centre by a member of the teaching staff they should be accompanied, so that they arrive safely.

Overnight the health centre is staffed by a trained nurse, and a Health Care Assistant who provide care. Boarders who become unwell overnight should alert a member of the playroom who is on duty, either in person or via the care alarm. Boarders are then

escorted to the Health Centre and their needs are assessed by the nursing team and they may well be admitted to the health centre for observation and care.

To ensure effective communication the Health Centre staff complete The SIMS database and inform the playroom of an admission by email and/or telephone.

Administration of Medication

“Household” medication kept by Playroom/House staff will be kept in agreement with the Health Centre staff. Any medication/first aid given to pupils will be reported to the Health Centre as soon as practical (message can be left on the Health Centre phone). This information will be recorded in the pupils’ medical notes. Boarders keeping and administering their own medication are assessed by nursing staff as being sufficiently responsible to do so, and are able to store their own medication safely and appropriately in a locked drawer. Co-operation in this matter will help to ensure the safety of all school pupils.

If a pupil arrives from abroad with unidentifiable medicines, they should be kept in the Health Centre until authorised for use by the School Medical Officer.

All medical information is confidential but the Health Centre may deem it appropriate to pass relevant information to Playroom/House staff and specific departments to ensure each pupil’s safekeeping. A medical information pack will be sent to Playroom/House staff at the beginning of the academic year.

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Private Medical Insurance

Hospital services, both in-patient and out-patient, can be accessed on the National Health Service. **It is strongly recommended that overseas pupils have private medical insurance while in the UK.** If parents wish to use the BUPA scheme they should indicate on the Medical form and inform the Accounts department. If the Accounts Department are not informed it will be assumed that you wish for your son or daughter to receive hospital treatment on the National Health Service. If, on the other hand, your son or daughter is already covered by other medical insurance, would you please inform the Health Centre. Parents who prefer private hospital care for their children if necessary during the school term are advised to take out the appropriate insurance.

Once a pupil is in a private medical insurance scheme the Health Centre will assume this cover is continued throughout the pupil's time at Stonyhurst unless written information to the contrary is received by both the Bursar and the Health Centre.

Information about the School Fees Protection Scheme and about Accident Insurance is available. It will be assumed that parents wish to join the Fees Protection Scheme unless we are informed to the contrary. The Accident Insurance is mandatory.

Dental Care

Emergency dental treatment is available during the school term.

All overseas and UK boarders are included in the *Denplan for Schools Scheme* together with the *Personal Accident Insurance Scheme*. This is compulsory to ensure that any initial dental emergency is dealt with promptly and with certainty.

All weekly boarders are included in the *Denplan for Schools Scheme* together with the *Personal Accident Insurance Scheme* unless we receive a specific letter from parents stating that they are happy with their own personal arrangements to cover their child's dental treatment in an emergency situation.

Day pupils will not be entered into the *Denplan for Schools Scheme* unless we receive a specific letter from parents stating that they wish their child to be included in the scheme to cover their child's dental treatment in an emergency situation.

Routine dental treatment is not easily available, and should be attended to at home. It may be difficult to access orthodontic care on the NHS.

Glasses/Contact Lenses

When they are unable to wear their lenses, pupils wearing spectacles or contact lenses should make sure they have replacements at the school in case of emergency. Contact lens wearers must have glasses available to use.

Medical Conditions

All staff must be aware of all Pupils' Medical Needs and Conditions and should make themselves aware of the First Aid Policy. Information is available on Staff Resources/Medical.

Asthma

Most pupils with asthma will take charge of and use their own inhalers. It is essential that pupils carry their own inhalers at all times. Inhalers should be labelled with their own name. Staff taking pupils on school trips should make themselves aware of pupils with asthma (see School Trips Policy). Staff should contact the Health Centre for advice on the management of pupils with asthma under their care.

Anaphylaxis (Acute allergic response)

The Health Centre will inform Playroom/House staff and departments in regard to pupils with acute allergic response. Pupils prescribed epi-pens (adrenaline) should be allowed to keep this medication in safe and readily accessible place.

Diabetes

Most pupils with diabetes will take charge of their medication. Pupils will be required to carry their own emergency kit (containing Blood Glucose Monitoring Machine and Dextrose). If a pupil is feeling unwell, they should always be accompanied to the Health Centre.

LDS